



BOOKING FORM

- Plot
- Flat
- Office Space
- Commercial

Company Name		
Project Name		
Date of Booking		
Client's File No.		

Full Name/Company Name

Position

Title Last Name

First Name

Middle Name

Father's Name

Mother's Name

Spouse's Name

National ID No. or Passport No.

Gender Male Female Date of Birth Place of Birth

Religion Residence Status Resident Non- Resident

Nationality Profession Designation

Mobile No. E-mail

Present Address (Residence)

Post Office Upazila/Thana

District Country

Permanent Address

Post Office Upazila/Thana

District Country

Mailling Address

Post Office Upazila/Thana

District Country

Nominee's Information

Name

Father's Name

Mother's Name

Spouse's Name Nominee's Mobile No.

National ID No. or Passport No. Relation

Gender Male Female Date of Birth Place of Birth



Present Address (Residence)

Post Office Upazila/Thana

District Country

Joint Applicant(s)

Applicant's Name

Father's Name

Mother's Name

Spouse's Name

National ID No. or Passport No. Religion

Gender Male Female Date of Birth Place of Birth

Profession Designation

Mobile No. E-mail

Post Office Upazila/Thana

District Country

Nominee's Name Mobile No. Relation

Joint Applicant(s)

Applicant's Name

Father's Name

Mother's Name

Spouse's Name

National ID No. or Passport No. Religion

Gender Male Female Date of Birth Place of Birth

Profession Designation

Mobile No. E-mail

Post Office Upazila/Thana

District Country

Nominee's Name Mobile No. Relation

Joint Applicant(s)

Applicant's Name

Father's Name

Mother's Name

Spouse's Name

National ID No. or Passport No. Religion

Gender Male Female Date of Birth Place of Birth

Profession Designation

Mobile No. E-mail

Post Office Upazila/Thana

District Country

Nominee's Name Mobile No. Relation

Applicant's Signature

Date

Joint Applicant(s)

Applicant's Name

Father's Name

Mother's Name

Spouse's Name

National ID No. or Passport No. Religion

Gender Male Female Date of Birth Place of Birth

Profession Designation

Mobile No. E-mail

Post Office Upazila/Thana

District Country

Nominee's Name Mobile No. Relation

OFFICE USE ONLY

File No **Client's Name**

Cash **Cheque / P.O / D.D No.** **M.R.No**

Booking Date Installment At - A - Time Investment Return Yes No

Plot/Property Description Plot No Road No Road Size Block No Facing Size (Katha/sft.)

Other description of the property, if applicable

Total Price Tk /= Size Katha/sft. (Rate /Katha or sft.)

Booking Money Tk /= (In words

Total Balance Tk /= (In words

Down Payment (..... %) Tk /= Payment Date

Total Balance Tk /= (Will be paid in months)

1st Installment Tk /=

2nd to Installment (Per Installment) Tk /= Installment Starting Date

Remarks

Ref. **Position** **Mobile:**

Client(s) Signature

Signature :
Full Name :

Counsellor's Signature

Signature :
Full Name :
Seal :

Verified By

Signature :
Full Name :
Seal :

Authorized Signature

Signature :
Full Name :
Seal :

CLIENT'S COPYFile No Client's Name

Project Name

Cash Cheque / P.O / D.D No. M.R.NoBooking Date Installment At - A - Time Investment Return Yes No

Plot/Property Description Plot No Road No Road Size Block No Facing Size (Katha/sft.)

Other description of the property, if applicable

Total Price Tk /= Size Katha/sft. (Rate /Katha or sft.)

Booking Money Tk /= (In words

Total Balance Tk /= (In words

Down Payment (..... %) Tk /= Payment Date

Total Balance Tk /= (Will be paid in months)

1st Installment Tk /=

2nd to Installment (Per Installment) Tk /= Installment Starting Date

Remarks

Client(s) Signature

Signature :
Full Name :

Verified By

Signature :
Full Name :
Seal :

Counsellor's Signature

Signature :
Full Name :
Seal :

Authorized Signature

Signature :
Full Name :
Seal :

OUR HONOURABLE CLIENTS OF "FANAM GROUP"
CAN MAKE ALL PAYMENTS TO US THROUGH ONLINE
BANKING FROM ANYWHERE IN THE WORLD

FOR MORE INFORMATION

Please Contact

CREDIT DIVISON

2nd Floor, Flat-B2, House-54, Road-10, Block-E,
Banani, Dhaka-1213, Bangladesh.

Tel: +880-2-9820359

E-mail: credit@fanamgroup.com

TERMS AND CONDITIONS

1. That a client (or clients) can book a plot/flat/commercial space/shop (here in mentioned as property) according to his/her choice and that it is subject to availability.
2. That two copies of passport size photographs shall be attached with the company's prescribed BOOKING FORM at the time of agreement and two copies passport size photographs of the nominee should be also submitted.
3. That a client purchasing a property by one time full payment shall clear the payment in full before signing the agreement between the client and the (here in mentioned as company) and for the client who would buy the property in instalments have to clear the down payment before such agreement.
4. That the allotment can not be cancelled once the payment is made for **at a time payment sale** and the down payment for the **installment sale** as per offers by the company at different times for the sale of plot/flat/commercial space/shop. However, the client may apply to the company for selling the same property to another client. It is mentioned that if the same property is sold to another client then the allottee shall have to pay a transfer fee per katha/unit to the company at the rate per katha/unit decided by the company.
5. That price of any property shall be fixed as per the fee chart published by the company. It is to be mentioned here that the company reserves the right to change the price at any time, as for example, the company may offer different special price(s) at different times. However, once a property is booked its price shall not be changed under any circumstances.
6. That all payments shall be made in favour ofin the form of CASH/CHEQUE/BANK DRAFT/PAY ORDER. The client should collect the money receipt from the company after any payment.
7. That the client from abroad can pay the equivalent sum of money in foreign currency through TT or BANK DRAFT in favour of the company's account.
8. That the central electricity and gas connectivity will be arranged by the company in association with the concerned govt. authorities and that all clients will bear the costs of these connections proportionately per katha/unit. And that each client will take connection to his/her property from the central lines at his/her own cost.
9. That all costs related to the registration and hand over including the stamp duty of the deed, registration, VAT, documentation charges and other miscellaneous costs have to be paid by the clients. And that the total cost of the property will be adjusted at the time of registration if the actual area of the property is more or less than the agreement.
10. That the client shall use the allotted property for specific purpose only; and he/she shall abide by all the rules and regulations of the company and the government for the development of the property.
11. That the property will be handed over as per the agreement. However, the client shall accept the delay caused by any political, natural or artificial crisis. And that the client must abide by the বেসরকারী আবাসিক প্রকল্পের নিয়ম উন্নয়ন বিধিমালা - ২০০৪, ধারা - ৬, উপধারা - ক .
12. That in case of any dishonored cheque against the booking money or down payment, the client shall pay the due amount within 7 (seven) days of notification sent by the company and that a penalty of Tk. 5000/= (Five Thousand) only will have to be paid by the client for such dishonor of any cheque. In case of failure of the payment in time the agreement/allotment will be cancelled.
13. That in case of non-payment of any part of the booking money for plot/flat/commercial space/shop within the date mentioned in the booking form, the booking will be automatically cancelled without any notice.
14. That if Rajuk or the company causes any change or enlargement in the lay-out plan of the project then the number of the plot/property may be altered and that the client shall be liable to consider it for the greater interest of the project.
15. That if any client is delayed in making payment of monthly instalment for two months consecutively, then he or she has to pay it with a monthly interest at the rate of 10% on such instalment for the delayed period. (Ref : ধারা - ১৪, উপধারা - ৪, রিয়েল এস্টেট উন্নয়ন ও ব্যবস্থাপনা আইন, ২০১০).
16. If any client fails to deposit three installments consecutively, his or her allotments will be considered as cancelled (Real Estate Development & management Act 2010, Section-14, Sub-section-4). In that case company will resell the plot to another client and after deduction of booking money and 6% service charge from rest of the amount and company will refund.
17. Booking money cannot be returned or adjust at any stage of Payment.

ACKNOWLEDGEMENT

I / We hereby acknowledge that I / we have read and understood the terms and conditions stated above and agree to comply with them.

Applicant's Signature

<input type="text" value="Full Name"/>	<input type="text" value="Signature"/>
--	--

Signature(s) of Joint Applicant(s)

1 <input type="text" value="Full Name"/>	1 <input type="text" value="Signature"/>
2 <input type="text" value="Full Name"/>	2 <input type="text" value="Signature"/>
3 <input type="text" value="Full Name"/>	3 <input type="text" value="Signature"/>
4 <input type="text" value="Full Name"/>	4 <input type="text" value="Signature"/>



HEAD OFFICE

Shanta Western Tower, Suite # 602, Level-06
186 Bir Uttam Mir Shawkat Sharak, Tejgaon I/A, Dhaka-1208.
Tel : +880 1321120392, 01321120405

CORPORATE OFFICE

Level - 23, Ahmed Tower, 28 & 30, Kemal Ataturk Avenue, Banani, Dhaka-1213.
+880 2222-274358

UK OFFICE

Suite 3B, 29 Greatorex Street, London E1 5NP
Tel : +44 20 3410 8872

DUBAI OFFICE

Shop No: 3, Al Mulla-01 Building, 18B st, Nakheel Street, Naif, Deira, Dubai
Tel : +971562992883, +971506575125